



COMMUNITY  
FOUNDATIONS  
OF CANADA

FONDATIONS  
COMMUNAUTAIRES  
DU CANADA

**Twenty-eighth (28th)  
Annual General Meeting of CFC Members  
Thursday, June 6, 2019, 16:45 PDT**

**Carson Hall**  
Victoria Conference Centre, Victoria, BC

**Minutes**

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**Board of Directors present:**

Bill Lockington, Board Chair  
Angela Bishop  
Brian Toller  
Brock Hart  
Chandra Clarke  
Deborah Duffy  
Diane Carey  
Gordon Holley  
Julia Sanchez  
Kevin McCort  
Rasool Rayani, Vice Chair  
Sally Ng  
Trisha Finnegan  
Victoria Grant  
Lisa Kolody  
Michael Buhr  
Andrew Chunilall, Chief Executive Officer (non-voting)  
Ian Bird, President (non-voting)

**Regrets:**

Karen Bouchard  
Kevin Lamoureux  
Renu Kapoor

**Staff Present;**

Andrea Dicks, Chief Operating Officer  
Erin Kasungu, Director, Leadership Initiatives  
Lesley Inglis, Director, Corporate Services

**Members:**

Representatives from 23 member community foundations with 2 voting by proxy.



## **1. Welcome and Approval of the Agenda**

Ian Bird, President of CFC, welcomed everyone.

Bill Lockington, Chair of the Board of Directors, called the Annual General Meeting of the members to order at 16:45 PDT.

It was noted that CFC's membership is uniquely comprised of individual community foundations, and that only those who represent a community foundation as an executive staff or Board member, or who have been appointed by proxy, may vote. It was affirmed that quorum had been met, with twenty three (23) votes by members in person, and two (2) by proxy held by the following Board of Director: Lisa Kolody.

The agenda was considered as circulated.

On a motion by Angela Bishop and seconded by Brian Toller, the agenda for the Annual General Meeting of the members was approved.

**CARRIED**

## **2. The Chair's Remarks**

Bill reflected on the year with a particular focus on the progress made towards engaging with the SDGs.

Bill went on to thank the CFC staff team for their excellent work, and thanked the leadership and staff at community foundations in all parts of Canada for contributing to the strength of the community foundation movement.

## **3. Minutes of the Twenty-seventh Annual General Meeting held on May 12, 2018 in Windsor, ON**

On a motion by Angela Bishop and seconded by Sandra Richardson, the minutes of the 27th Annual General Meeting were approved as circulated.

**CARRIED**

## **4. Reflections from Co-Leadership**

Andrew Chunilall, CEO, joined Sally Ng, CFC Board Member, who hosted a conversation about the past year. The questions focused on three themes: Partnership, Purpose and Future.



## **5. Audited Financial Statements for 2018**

Lisa Kolody and Michael Buhr, Co-Chairs of the Finance and Audit Committee, presented CFC's Audited Financial Statements up to December 31, 2018. Thanks were extended to Lesley Inglis, Director, Corporate Services, as well as Andrea Dicks, Chief Operating Officer, for their ongoing support to the committee.

On a motion by Trisha Finnegan and seconded by Chandra Clarke, the audited financial statements for 2018 were accepted as presented.

**CARRIED**

## **6. Appointment of Auditor for 2019**

On a motion by Angela Bishop and seconded by Chandra Clarke, BDO was appointed as the auditor of CFC for 2019.

**CARRIED**

## **7. Governance**

Brian Toller, Co-Chair of the Governance Committee, noted that it had been an active year for CFC's governance, as the organization had embraced co-leadership at the Board and staff levels.

Angela Bishop, Co-Chair of the Governance Committee, shared that the Nominations Committee undertakes a robust nominations process, including outreach to the movement, thoughtful consideration of each candidate, including interviews with the committee. Angela had observed the Nominations Committee over the year and thanked Victoria Grant, Committee Chair, for her leadership.

Victoria Grant tabled the nominations slate and thanked all members of the Nominations Committee for their commitment throughout the year.

The nominations slate included recommendation of three (3) individuals to be elected to the Board of Directors for a three-year term:

- Gordon Holley (West Vancouver, BC)
- Deborah Duffy (Perth, ON)
- Julia Sanchez (Montreal, QC)



On a motion by Brian Toller and seconded by Lisa Kolody, the nominations slate was approved as circulated.

**CARRIED**

The nominations slate further recommended the following Directors be re-elected to the Board, to serve a second, three-year term:

- Rasool Rayani (Victoria, BC)
- Kevin McCort (Vancouver, BC)
- Angela Bishop (Halifax, NS)

On a motion by Sally Ng and seconded by Lisa Kolody, the nominations slate was approved as circulated.

**CARRIED**

**8. Other Business**

Bill Lockington noted that the CFC Board of Directors demonstrates leadership and a strong culture, and thanked departing board member Micheal Buhr for his commitment to CFC and to the community foundation movement.

Closing the Annual General Meeting of the members, Bill thanked the Board and staff at all community foundations for their hard work and contributions to the Canadian community foundation movement.

**9. Adjournment**

On a motion by Sally Ng and seconded by Victoria Grant, the Annual General Meeting of the members was adjourned.

**CARRIED**